

Town of Ridgefield
Parking Authority Meeting

February 19, 2026 – 8:00 a.m.

Town Hall Small Conference Room, 400 Main Street, Ridgefield, CT
MEETING MINUTES – UNAPPROVED/UNREVISED

Members present: J. Wilmot, E. Burns, M. Recck

Members absent: None

Also Present: L. Yarrish, Parking Enforcement Officer

Chairman Recck called the meeting to order at 8:03 a.m.

1. Approval of minutes from January 15, 2026. Mr. Recck moved, and Ms. Wilmot seconded, approval of minutes for 1/15/26. Motion passed 3 – 0.
2. Parking Enforcement Officer report. Mr. Yarrish reported that the new Parking Enforcement Officer (Tammy Esposito) has started work, completed her training and is doing well. New signs to replace the ones damaged by the snowplows have been replaced.
3. Continuation of Parking Rules and Regulations discussion. Mr. Recck spoke with town attorney Jason Buchsbaum regarding how or if our parking regulations (existing and new) need to be codified in town ordinances. Mr. Buchsbaum explained that there is no need, since the town Charter and ordinances authorize the PA to set the regulations. There was further discussion regarding a possible oversize vehicle prohibition on Main Street. It is assumed that the RPD could instruct any vehicle violating parking regulations to move. Consequently, the consensus was that the PA would not pursue a new regulation at this time.
4. Continuation of CVS/USPS lot discussion. No update.
5. Regency Centers, 404-424, 424R and 426 Main Street. Mr. Recck had spoken with Regency property manager Jennifer Duffy regarding the draft agreement, and she had requested that the reference to possible tenant parking in the Yankee Ridge lot be removed. Ms. Burns revised the related Exhibit accordingly, and Mr. Recck sent it to Ms. Duffy. Ms. Duffy is aware that their landlord permits cannot be used in the town portion of the Bailey Avenue lot, and she indicated to Mr. Recck that they were only going to issue Landlord Permits to residential tenants, and they would be able to park in the Regency-owned spaces with no time limit where landlord permits are allowed.
6. Kiosk Discussion. No update, but there was agreement that the PA would pursue the non-kiosk method and it would be implemented only in the Bailey Avenue lot where the former 3-hour spaces are located, which would allow more than 2 hr parking for a fee. Mr. Recck needs to verify that the hand-held devices currently used by the PEOs will be compatible with ParkMobile. Mr. Yarrish will get the information on the existing devices and let Mr. Recck know. The PA will need to set the cost and then get approval from the Board of Selectpersons.
7. Parking data review. Mr. Recck distributed the citation reports for January. BTS parking was up significantly (71%) and most other violations were also up compared to December. He also distributed the permits sold report for the first half of 2026. The Bailey Avenue and Donnelly lots were sold out; there are 3 unsold permits in the CVS lot, and 5 unsold in the Willett lot.
8. Other business.

- a. Mr. Yarrish raised the issue of the number of events being held in Ballard Park, and the difficulties in enforcement in the CVS lot (Ridgefield Pride, Princesses in the Park, the Great Pumpkin Weigh-off, Make Music Day, Arts Shows, the twice weekly Summer CHIRP concerts, and others). Various options were discussed, including possible additional signage indicating no event parking, and the distribution of maps to show where parking is available. For events attended mostly by locals, people know where to park, but many of the large events attract people from out of town and they need help to find where to park.
- b. Mr. Recck received an email forwarded by First Selectperson Marconi from John Kinnear requesting that the BTS daily parking spaces be closer to the platform access point. It was agreed that we won't make that change, but that Mr. Recck would get back to Mr. Kinnear and let him know.

Adjournment. Ms. Burns moved, and Mr. Recck seconded a motion to adjourn at 8:53 a.m. Motion approved 3 – 0.

Respectfully submitted,
Ellen Burns